

**STATUS:** Closed.

**MATTERS TO BE CONSIDERED:**

1. Personnel actions (appointments, promotions, assignments, reassignments, and salary actions) involving individual Federal Reserve System employees.

2. Any items carried forward from a previously announced meeting.

**CONTACT PERSON FOR MORE INFORMATION:**

Mr. Joseph R. Coyne, Assistant to the Board; (202) 452-3204. You may call (202) 452-3207, beginning at approximately 5 p.m. two business days before this meeting, for a recorded announcement of bank and bank holding company applications scheduled for the meeting.

Dated: January 31, 1997.

Jennifer J. Johnson,

*Deputy Secretary of the Board.*

[FR Doc. 97-2897 Filed 1-31-97; 3:39 pm]

**BILLING CODE** 6210-01-P

**GENERAL SERVICES  
ADMINISTRATION**

**Office of Government Policy, FAR Secretariat; Revision of Standard Form, SF 294, Subcontracting Report for Individual Contracts and SF 295, Summary Subcontract Report**

**AGENCY:** General Services Administration.

**ACTION:** Notice.

**SUMMARY:** The General Services Administration, FAR Secretariat, recently revised Standard Form, SF 294, Subcontracting Report for Individual Contracts and SF 295, Summary Subcontract Report, as part of FAR Case 95-307. This revision changed the Contractor Establishment Code to the Contractor Identification Number. Since these forms are authorized for local reproduction, you can obtain a camera copy of each in two ways:

On the internet. Address: <http://www.gsa.gov/forms>,

On the U.S. Government Management Policy CD-ROM, or;  
From CARM, Attn: Barbara Williams, (202) 501-0581.

**FOR FURTHER INFORMATION CONTACT:** Ms. Linda Klein, General Services Administration, (202) 501-3775 for information concerning FAR Case 95-307.

**DATES:** Effective February 4, 1997.

Dated: January 24, 1997.

Theodore D. Freed,

*Standard and Optional Forms Management Officer.*

[FR Doc. 97-2625 Filed 2-3-97; 8:45 am]

**BILLING CODE** 6820-34-M

**DEPARTMENT OF HEALTH AND  
HUMAN SERVICES**

**National Institutes of Health**

**Statement of Organization, Functions, and Delegations of Authority**

Part N, National Institutes of Health, of the Statement of Organization, Functions, and Delegations of Authority for the Department of Health and Human Services (40 FR 22859, May 27, 1975, as amended most recently at 61 FR 54451, October 18, 1996, and redesignated from Part HN as Part N at 60 FR 56605, November 9, 1995), is amended as set forth below to reflect the reorganization of the National Institute of Mental Health as follows: In the Office of the Director, transfer the program analysis function from the Office of Resource Management (ORM) to the Office of Science Policy and Program Planning, and revise ORM's functional statement.

Section N-B, Organization and Functions, under the heading National Institute of Mental Health (N7, formerly HN7), Office of the Director (N71, formerly HN71), insert the following:

Office of Resource Management (N719, formerly HN719). Directs and coordinates the Institute's resource allocation, management improvement, and technical services processes by overseeing: (a) program planning and financial management; (b) grant and acquisition activities; (c) information resource management; (d) management policy and procedure development, interpretation, and implementation; (e) the provision of general administration services throughout the Institute; (f) personnel operations; and (g) visual and audiovisual information services and technical guidance.

Dated: January 22, 1997.

Harold Varmus,

*Director, National Institutes of Health.*

[FR Doc. 97-2722 Filed 2-3-97; 8:45 am]

**BILLING CODE** 4140-01-M

**Centers for Disease Control and  
Prevention**

[INFO-97-02]

**Proposed Data Collections Submitted  
for Public Comment and  
Recommendations**

In compliance with the requirement of Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995 for opportunity for public comment on proposed data collection projects, the Centers for Disease Control and Prevention (CDC) will publish periodic

summaries of proposed projects. To request more information on the proposed projects or to obtain a copy of the data collection plans and instruments, call the CDC Reports Clearance Officer on (404) 639-7090.

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques for other forms of information technology. Send comments to Wilma Johnson, CDC Reports Clearance Officer, 1600 Clifton Road, MS-D24, Atlanta, GA 30333. Written comments should be received within 60 days of this notice.

**Proposed Projects**

1. Employee Vital Status Letter (0920-0035)—Extension—The employee vital status letter is an update of a letter originally approved by OMB in 1977 and last approved in 1994. The vital status letter is used for a type of study known as "retrospective mortality." The retrospective mortality study involves the identification of a study population of present and former workers who were exposed to a toxic substance in the workplace that is suspected of causing a long term adverse health effect to the exposed workers. The adverse health effects may be identified by observing the cause of specific mortality in the study population and comparing that to the expected mortality. The study populations are identified through employment records of past and present workers in given industries where the suspected toxins are found. In order to identify these deaths, it is necessary to determine the vital status (i.e., whether the individual is alive or deceased) of all members of the study population as of a given cut-off date and then obtain the medical certification of cause of death on all deceased members. This letter is sent to study cohort members as a last resort. If the vital status of an individual cannot be determined from a number of available data sources (such as the National Death Index and the Social Security Administration), the letter is sent to determine if the respondent is deceased or alive—if deceased, the data and place of death is requested from next of kin. The total cost to respondents for the three year period is \$1,890.